

Approved: 15 Feb 2021



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

GAWG
Edited/Updated 13 Feb 2021

Template Updated 8 June 2020

COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for Georgia Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

Additional staffing and resources have been coordinated with SER, to cover gaps in this wing's available resources but none are anticipated.

NOTE: *Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.*

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Narrative Summary of Coordination and Events To-Date in GA Wing:

Georgia Wing executed mission essential tasks only (as well as approved limited Phase1 flying operations) during Phase 0. Due to an increase in COVID 19 in Georgia the implementation of Phase 1 was delayed to 3 Sep 20. We moved to Phase 2 operations on 18 September 20 after 14 days of improved or steady COVID 19 metrics. On 15 November 2020 we returned to Phase 1 operations due to the rapid increase in COVID rates. With approval of this plan we will move to Phase 2 for the second time, on or about **February 20, 2021**. The State of Georgia has measures in place to slow the spread of Covid-19 that, at this time, appear to be working and vaccination rates increase daily. The State currently has no measures or guidelines that contradict this plan.

COVID-19 Remobilization of the Membership Plan – Phase II

Phase 2 ≤50 Low-Risk Member Meetings

Standard

- Low-risk members may resume unit day-long meetings, activities, and missions as long as ≤50 members, socially distancing, and the activity is one-day in length. All public health protection measures continue.
- Self-identified high-risk Members will continue to utilize video connect to attend meetings and activities.
- Metric to transition to Phase 2 will be at least 14-days of successful Phase 1 metrics, which may take several weeks to months to achieve.
- **Aviation** - face coverings and aircraft disinfection between sorties. Includes small-group local crew training, flight evaluations/check rides, crew proficiency, dual instruction and CAP cadet orientation flights (assuming all members are low-risk and all flights are in low-risk areas).
- Due to the change in guidance from National, the following activities are allowed with the approval of the GAWG/DO Lt. Col. Brett Slagle. Orientation flights in support of Air Force ROTC, Air Force Jr ROTC and Teacher Orientation Program (TOP) flights.

Strategy

- Continue public health protection measures such as: hygiene education, social distancing reminders, temperature checks, face coverings when social distancing is unable to be maintained, and common surface cleaning.
- Place seats 6-feet apart, double arm interval distancing, open air meetings, if possible.
- Food preparation should be done individually – no family style or buffet meals, due to the possibility of utensil cross-contamination.

Note: See COVID-19 Remobilizing the Membership Frequently Asked Questions Amended guidance dated 13 December 2020. Check web site for daily changes. <https://www.gocivilairpatrol.com/covid-19-remobilization>



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13 February 2021

MEMORANDUM FOR: All Personnel

FROM Colonel Jeffrey Garrett, Wing Commander

SUBJECT: Phase II Post COVID-19 Remobilization

1. Georgia Wing is preparing to move into Phase II of CAP's post-COVID19 remobilization. We anticipate that NHQ will approve us to move to CAP's Phase II on or about February 20, 2021.

2. Training and one-day activities may be conducted as outlined for Phase II in the GAWG PLAN. Maximum group size is now limited to 50 persons. These members will be screened to make sure they are low risk with no symptoms of COVID 19 or fever. In person events should be planned, organized, and conducted with the concept of social distancing in mind (6 feet minimum).

Indoor formations must be carefully planned and coordinated to ensure maximum safety. Outdoor formations may be conducted as long as all personnel are at least 6 or more feet apart. Cleaning and sanitization activities must be maintained.

Plan Completed By: Lt. Col. Mike Thornton

Last Updated: 12 Feb 2021

Template Updated 8 June 2020

GA Wing
Page 3 of 10

COVID-19 Remobilization of the Membership Plan – Phase II

3. Cadet Activities: Planning should begin to establish training and activities appropriate to Phase 2.

4. Emergency Services: Planning should begin to conduct training exercises this Fall to reinforce skills and upgrade members in needed ES tasks.

5. Flight operations:

- Flight Evaluations/check rides
- Local crew training Crew Proficiency
- Dual Instruction (including cadet flight instruction), CAP Cadet, AFROTC, AFJROTC and TOP Orientation flights. • Small Group Crew Training (units or groups of locally conducted training for members to earn crew qualifications, no large classes (over 50 people) and avoid any potential for overnight activities.

- Carefully pre-scheduled local CAP Orientation Flights. Commanders will execute concurrent training before, during and after the orientation flights to keep Cadets from congregating. Cadets will show up at the appointed time and place and training will be conducted on a variety of assigned topics. Cadets can move from the classroom to the preflight briefing and to their assigned aircraft. After the post flight briefing the Cadets can return to an assigned class/activity. Everyone will wear a mask and execute social distancing requirements. Squadron Commanders and the O Flight coordinator are responsible to review the Cadet records to make sure that they are assigned the correct module for powered syllabus flight (or Glider Flights) IAW CAPP 60-40. Additionally, Commanders will confirm all Cadets have a CAP ID are current members and are in the proper uniform for flight.

6. Training priorities:

a. Cadet Activities: CAP cadet orientation rides will resume immediately and planning for this is already underway. To ensure the availability of FY 21 funds, O Flight weekends are being planned and coordinated at several locations in the State. These Cadet O Flights serve two critical purposes to our mission; Cadet retention and motivation as well as Pilot proficiency and motivation. These will resume while using all safety control measures. Squadron Commanders and/or local O Flight Coordinators will insure that safe and effective meeting places are available for all activities. The WG Director of Cadet Programs will suggest Cadets activities that will enhance our Cadet Program once we transition to Phase 2 and later activities.

COVID-19 Remobilization of the Membership Plan – Phase II

b. Flight Operations: The WG/DO will continue to monitor and staff the onboarding and training of all aircrew. Additional priority is to support the CAP Cadet orientation flights throughout the Wing. Collective training is authorized with the use of virtual or onsite IC to capitalize on lessons learned from recent activities. WG/DO will host a stan/eval meeting with the express purpose of identifying aircrew skills that have atrophied during the COVID 19 reduced OPTEMPO. The results of this meeting will be a suggested training plan to correct training deficiencies for all aircrew.

c. Emergency Services: The planning for ES activities will begin in earnest with events scheduled by the end of the calendar year. The priority is to do a “table top” staff exercise this year using the leadership that will plan and conduct ES training events in the second quarter of CY 2021.

d. Aerospace Education: One day events may be planned and executed after approval by the chain of command.

e. SAREX may be planned and executed. Continue to capitalize on lessons learned from using a virtual IC concept developed during Phase 0 operations.

7. Safety and hygiene practices as outline in the GAWG Remobilization Phase 1 plan remain in effect and will continue to be followed.

8. The following guidance is in effect concerning the travel in CAP vehicles. While practicing social distancing in CAP Vans is a difficult restriction, it is essential for limiting opportunities to spread the virus. The basic rule is to transport ONLY those members who are essential to the mission or activity. Riding in a vehicle, even with facial coverings, is relatively high-risk situation due to the enclosed space. The following are guidelines:

- Everyone in the vehicle must wear facial coverings. No more than 1 person per row of seats. Arrange seating to maximize the social distance between members. Ensure that cabin vents are open and allow for air flow into and out of the van.

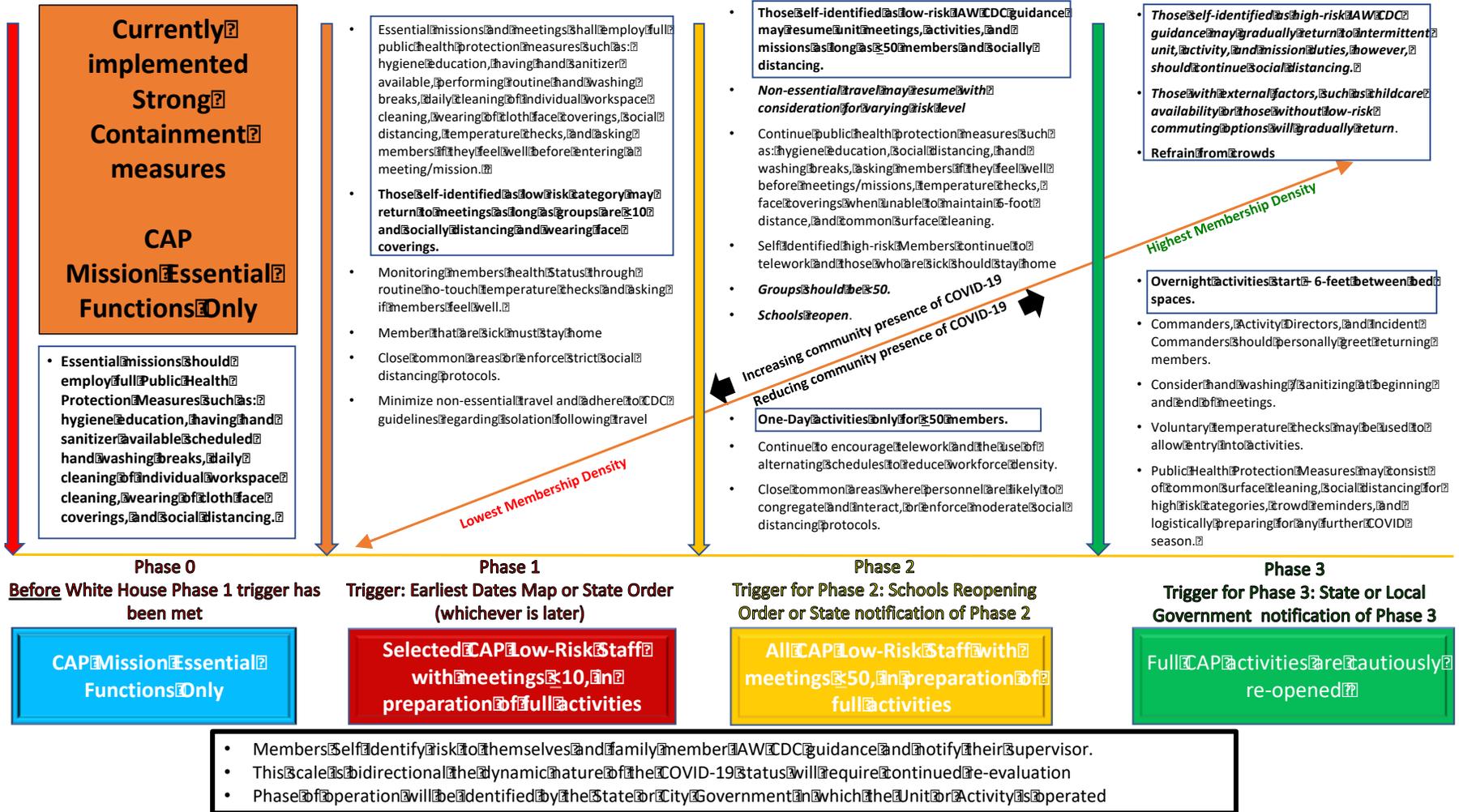
If available, POV transportation with only family members in each vehicle is preferable to limit opportunities for exposure.

- The vehicle should be thoroughly sanitized at the end of the journey, cleaning all touched surfaces. Fogging of the vehicle is not necessary.



Jeffrey L. Garrett, Col
Commander

CAP COVID-19 “Remobilization of the Membership” Graphic



COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	Colonel Jeffrey Garrett	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	Colonel Jeffrey Garrett	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.1.2.	Task staff officers to provide input on list of events and priorities:	Lt Col Mike Crowe	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.1.2.1.	Director of Aerospace Education	Major Linda Minor	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.1.2.2.	Director of Cadet Programs	Major Shannon Brumfield	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.1.2.3.	Director of Operations/Emergency Services	Lt Col Brett Slagle	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.1.2.4.	Director of Professional Development	Lt. Col. David Handy	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.1.2.5.	Plans and Programs Officer	Lt Col Tom Berg	9/3/20	9/13/20	9/16/20	Continuation of prior approved Phase 2
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	Lt Col Mike Crowe	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	Lt Col Mike Crowe	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.4.	Task the Director of Safety to coordinate with Activity Directors	Lt Liza Montalvo	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					

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COVID-19 Remobilization of the Membership Plan – Phase II

2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks					When designated
2.4.2.	Activity Directors identify sources for face coverings, gloves, & sanitizer to use in case of a return to increased risk					When Designated

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors					Activities Directors have yet to be established. After a Phase II activity Director is designated they will coordinate with the Director of Safety.
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	Group/Squadron CC	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	Group/Squadron CC	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	Group/Squadron CC	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	Group/Squadron CC	9/3/20	9/16/20	9/16/20	Plan will be briefed to Group and Vice WG CC prior to execution. Continuation of prior approved Phase 2
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	Once appointed			9/16/20	SAREX and O Flights have established plans for cancellations before and during activity

COVID-19 Remobilization of the Membership Plan – Phase II

2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	Once appointed				O Flights and SAREX are currently in the immediate planning phase. Wing DO and ADO are leading the planning with Wing SE and Health Services to ensure all Risk Management is in place.
2.7.1.	45 Days Prior Continuation Check					
2.7.2.	14 Days Prior Continuation Check					
2.7.3.	7 Days Prior Continuation Check					
2.7.4.	1 Day Prior Continuation Check					
2.7.5.	Day-Of Continuation Check					

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	Group/Squadron CC	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	Colonel Jeffrey Garrett	9/3/20	9/16/20	9/16/20	Continuation of prior approved Phase 2
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)					See matrix above
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Group/Squadron CC	9/3/20	9/16/20	9/16/20	Georgia Governor currently sets standards for the entire State and no restrictions from plan Phase 2
2.9.3.	Set date to resume one-day special activities	Lt Col Mike Thornton	9/3/20	9/3/20	9/3/20	Date is 20 February 2021 unless changed by the WG/Region or National Leadership
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	Colonel Jeffrey Garrett	9/3/20	9/16/20	9/16/20	One day activities are included in the Phase II plan enclosed.
2.10.	Publish the date that one-day special activities will resume to subordinate units	Lt Col Mike Thornton	9/3/20	9/3/20	9/3/20	One day activities are included in the Phase II plan enclosed.

COVID-19 Remobilization of the Membership Plan – Phase II

2.11.	Task Wing Director of Operations to communicate the following to subordinate units	Lt Col Brett Slagle	9/3/20	9/16/20	9/16/20	The below requirements are included in the GAWG Phase II plan.
2.11.1.	Identify flight operations permitted during Remobilization Phase II	Lt Col Brett Slagle	9/3/20	9/16/20	9/16/20	In Phase 2 plan.
2.11.2	Identify requirements (Currency, etc) for Senior members	Lt Col Brett Slagle	9/3/20	9/16/20	9/16/20	See CAPR 70-1. WG plan requires DO to hold a stan/eval meeting to coordinate proficiency.
2.11.3	Identify cadet training requirements that may be different than Phase I requirements	Lt Col Brett Slagle	9/3/20	9/16/20	9/16/20	See GAWG phase II plan.
2.11.4	Identify cleaning standards for aircraft and vehicles before and after use	Lt Col Brett Slagle	9/3/20	9/16/20	9/16/20	In GAWG phase 2 plan.